
Registration of a Trade

Inform yourself at your trade licencing office which documents you need, as trade licencing offices may require different documents. You will always need the following documents.

A valid identification document or passport, occasionally also a certificate of registration from the resident's registration office.

Proof that you meet the requirements (professional qualifications) for self-employment.

A residence permit which allows you to be self-employed.

The registration fee is between EUR 10 and EUR 50.

A police clearance certificate or information from the central business register if you are registering **a business that requires a licence**.

Itinerant trade card if you are registering a travel trade. In addition, you have to submit a police clearance certificate and pay a fee of between EUR 40 and EUR 770. You must always have your itinerant trade card when exercising your trade.

The trade licencing office forwards the registration of your activity to the tax office, the commercial register, the professional association and the chamber responsible for you (Chamber of Industry or Chamber of Crafts), who will then contact you. If you are giving work to employees, the statutory medical insurance, the labour inspectorate, and the employment office will also be informed.

We have compiled this list carefully and conscientiously. Due to possible changes or requirements, however, we do not guarantee the completeness and correctness of the information.